# Files descriptions from CSUN presentation

## 2003 PDF Files

Files created in Word 2003 and converted to PDF Using the PDF creator add-in that installed with the installation of Acrobat Pro 9

* Adobe PDF menu option on the main top menu
* Convert to Adobe PDF
* Options – accepted defaults
* Convert Document Information – checked
* Enable Accessibility and Reflow with tagged Adobe PDF
* Create Bookmarks – Convert Word Headings to Bookmarks

## 2010 PDF Files

Files created in Word 2010 and converted to PDF using the built in PDF creation tool

* File > Save and Send
* Create PDF/XPS Document
* Create PDF/XPS
* Options
* Page range – all (default)
* Publish what – Document (default)
* Include non-printing information
* Checked: Create bookmarks using: headers
* Document Properties (default)
* Document structure tags for accessibility (default)
* PDF Options – Bitmap text when fonts may not be embedded (default)

## Re-Tagged PDF Files

“Re-tagged” PDF files are created from 2010 PDF files, clearing the page structure, and correctly tagging the PDF to match the originally intended structure of the document. Some files resulted in different tagging structure from the original file.

## File Descriptions

File: “complete.pdf” - File Description: These documents contain correctly marked up elements for title, headers, images, lists, tables, and form elements.

File: “print2pdf.pdf” - File Description: These documents were created using the “print to PDF” function, not the convert function.

File: “scanned.pdf” - File Description: This document contains a scanned image of the “complete” PDF file.

File: “images.pdf” - File Description: These documents contain four images. Two elements have alternate text associated with them, two do not.

File: “headers-correct.pdf” - File Description: These documents contain H1, H2, and H3 elements as well as normal text developed in a correct logical structure.

File: “headers-incorrect.pdf” - File Description: These documents contain H1, H2, and H3 elements as well as normal text developed in an incorrect logical structure.

File: “falseheader.pdf” - File Description: These documents were created by using the space bar to create a blank area that was then styled with an H1 element.

File: “headers-astext.pdf” - File Description: These documents contain all text styled to give the appearance of a heading structure.

File: “title-tag.pdf” - File Description: These documents have the first line in the document (CSUN Presentation Test File) marked up with the “Title” style.

File: “title-property.pdf” - File Description: These documents have added text in the Properties box under the Title area (CSUN Presentation Test File).

File: “lists.pdf” - File Description: These documents contain one ordered list with child elements, one unordered list with child elements, text that has been styled using the tab key to appear as a list with child elements, and text that has used list elements for the parent items and the tab key to create the positioning of the child elements.

File: “tables.pdf” - File Description: These documents contain four tables: one simple table created with the first row being a header row, one simple table with no heading structure, one complex table with heading rows and one complex table with no heading rows.

File: “forms.pdf” - File Description: These documents contain simple form elements of textbox, checkbox, and combo box and easily inserted from the application menus. In 2003, “help text” was added in the property box for each element. In 2010, both “title” and “tag” were added in the property box (given “-title” and “-tag” as to note which is showing in further testing) as no “help text” area was available.